



“TIME AND TALENTS”

— A CATALOG OF OPPORTUNITIES TO SERVE —

Online opportunities at www.ezekiellutheran.org.

HOW TO USE THIS BOOKLET

This booklet contains brief descriptions of opportunities to serve in and through Ezekiel Lutheran Church. When used in association with the Time and Talent Commitment Card, it will be a valuable tool for helping you find your niche within our overall ministry.

Take a few minutes to review the areas in which you have an interest. The numbers in the left column correspond with the numbers on the commitment card. For each opportunity, the total number of volunteers and the frequency of service and the length of time are indicated as well. Please take these factors into consideration as you make your selection(s).

If you have questions about a particular ministry, please call the church office and ask for the staff person associated with that ministry.

After you have prayerfully considered where God wants you to volunteer at Ezekiel, please check your Time and Talent Commitment Card in the appropriate places and return your card as soon as possible. Cards are available between services at the Welcome Center and always in the church office.

There are two check off areas () () at the beginning of each volunteer opportunity. The card may be used by a family or an individual.

Dear Ezekiel Member,

The Purpose of Ezekiel Lutheran Church is to

- **Invite all to experience Jesus' love,**
- **Worship God together,**
- **Connect as a caring family,**
- **Grow to become more like Jesus, and**
- **Serve the needs of others.**

The Time and Talent Commitment Card in association with this booklet offers numerous opportunities for you to be engaged in our mission and ministry.

As a follower of Jesus, God calls you to serve. Serving is exciting and rewarding when you are using your God-given spiritual gifts in a ministry that really matters to you. As a staff, we are committed not only to helping you find that place of ministry, but equipping you to serve with excellence.

We ask you to prayerfully consider the areas in which God has uniquely gifted you to serve. Learn something about those areas from this booklet, and then make your choices on your commitment card.

Let us glorify God in all that we do!

The Stewardship Committee

“Every Member in Ministry”

INVITE MINISTRY: Membership and Renewal

NUM	MINISTRY	DESCRIPTION	# of Volunteers Needed	Frequency of Service	Time Required
1	New Member Reception	Assist in new member reception	No Limit	2 times a year	1 ½ Hours
2	Welcome Center Hosts	Serve as hosts at welcome/information center on Sunday	No Limit	On Rotation	8:30 – 8:45; 10:30 – 10:45
3	Greeters – 8:30am	Welcome People as they enter the worship center on Sunday	2 per service	On Rotation	8:00 – 8:30am Sunday
4	Greeters – 10:45am	Welcome People as they enter the worship center on Sunday	2 per service	On Rotation	10:15 – 10:45am Sunday

WORSHIP MINISTRY

5	Ushers- 8:30 am	Turn on cross lights, assist in seating worshipers at services and special events; distribute and collect bulletins, hymnals, and other materials; collect offering, direct communion	3 in Sanctuary 3 in Entry	On rotation, about once a month	8:15-9:30 am Sunday morning
6	Ushers-10:45 am	Assist in seating worshipers at services & special events; distribute & collect bulletins, hymnals, and other materials; collect offering, direct communion, straighten pews, collect fellowship pad sheets	6 per service	On rotation, about once a month	10:30-11:50 am Sunday morning
7	Readers-8:30 am	Read designated scripture passages at service	1 per service	On rotation, about monthly	Attend 8:30 am service
8	Readers-10:45 am	Read designated scripture passages at service	1 per service	On rotation, about monthly	Attend 10:45 am service
9	Communion Servers-8:30 am	Serve bread or wine during distribution	5 per service	On rotation, about every 2- 4 months	Attend 8:30 am service
10	Communion Servers-10:45am	Serve bread or wine during distribution	5 per service	On rotation, about every 2- 4 months	Attend 10:45 am service

11	Sound Tech 8:30 am	Set up microphones & monitor sound levels during worship. Make audio recording of service & duplicate (for distribution to shut-ins)	1 per service	On rotation, about every 2-4 weeks	8:00-9:45 am Sunday morning
12	Sound Tech 10:45 am	Help set up microphones & monitor sound levels during worship. Mix band & vocals at Tuesday rehearsal (7-9 p.m.) & on Sunday morning (9:15-11:45 a.m.) Turn off & put away sound equipment.	1 per service	On rotation, about every 2-4 weeks	3 ½ hours
13	Sound Tech – Other	Sound tech for weddings, funerals, special programs, etc.	3	Occasional	1-3 hours
14	Altar Guild	Prepare worship center for Sunday services or special events including altar and baptism area; prepare and clean up materials for communion and baptism; change banners and linens and launder and press as needed. Prep on Saturday; serve on Sunday as agreed with that month's team.	3-4 per month	On a rotating schedule	Saturday 1 hour; Sunday 1.5 hours
15	Video Recording Tech	Mix video/audio feeds directly to tape for showing on local cable TV	1 per week	On rotation, about once a month	8:15-9:30 am OR 10:30-11:45 am on Sunday
16	Power point Projection Tech – 10:45	Raise screen & power-up projection equipment. Run PowerPoint and other video projection sources for 10:45 worship. Lower screen & turn on cross lights. Turn off projector & computer.	1 per week	On rotation, about once a month	10:15-11:45 am Sunday morning
17	CD Delivery	Deliver CDs and bulletins to members unable to attend services	1 per week	On rotation, about monthly	1 hour
18	Van Drivers	Drive worshipers from (a) select River Falls retirement communities or (b) University Housing to and from services or special events	2 per week	On rotation, once every 2-3 months	Prior to and after services (~ 2+ hours)
19	Pew Preparation	Straighten hymnals, sharpen pencils, and prepare worship center for Sunday worshipers	1-2 per week	On rotation, about monthly	About 2 hours
20	Prayer Chain Telephone or E-mail	Be part of a group that prays for people	No Limit	As needed	As needed
21	Prayer Team	On Sunday mornings, pray for individuals desiring prayer for special needs	15	As Scheduled	1 ½ hours

WORSHIP: Music Ministry

22	Senior Choir	Adult choir. Sings for Sunday services or special events	No Limit	2-3 Sundays per month	Rehearse Wednesdays at 7:15 pm
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23	New Directions Band/Singers	Contemporary Worship Band: Play instruments and/or sing for 10:45 worship or special events.		Teams rotate as scheduled	3 ½ hours
24	Bell Choir	Play handbells for Sunday service or special events	No Limit	About monthly	Rehearse Wednesdays at 5:30 pm
25	Children's Music	Lead or assist with children's music at openings, special programs, and when they sing at Sunday worship	4	Weekly	30 minutes
26	Accompanists	Play for choirs or individuals for special music at services or special events	No Limit	Weekly (as scheduled)	Rehearse on your own, Sunday service
27	Audio/Visual Maintenance	Set up AV equipment that is needed during the week and assist in maintenance of equipment	1	Weekly	5-10 a month

CONNECT MINISTRIES: Congregational Life and Care

28	Small Group Leader/Host/Helper	Develop a team to conduct life-changing meetings, shepherd the members of your group, reach new people, and serve others	40	Weekly (or as scheduled)	3 Hours
29	Pot Luck Dinners	Coordinate event, recruit members to set up and clean up, find appropriate entertainment.	8-10	2 a year	6 Hours
30	Prime Time (50+ age group)	Serve on a committee to plan monthly events	6-8	Spring and fall	4 hours
31	Coffee Server 7:45-9:30	Pick up donuts, make coffee, set out cups, water glasses, make juice and refill as needed. Can set up on Saturday if you desire.	2 per week	On rotation, about every 2-4 months	2 hours
32	Coffee Server 9:30-11:00	Refill supplies and food as needed. Wash dishes and clean up kitchen and Fellowship Hall	2	On rotation, about every 2-4 months	2 hours
33	Medical Drivers	Drive members to medical appointments	6-8	As needed	Varies
	Casserole Group	/ Provide meals for Ezekiel or community families in crisis	No Limit	As needed	Time it takes to prepare
34	Library Ministry	Serve on a team to select and process books for the church library	No Limit	Once a month	3 hours
36	Ecumenical Giving Tree Program	Help with sorting of gifts for needy families.	No Limit	Once a year	Varies
37	Men's Breakfast Group	Join with other men from community churches for Bible Study on Saturday mornings.	No limit	Weekly	2 hours

CONNECT: Women's Ministry (WELCA)

38	Sunshine Cards	Send get well, sympathy, and cards for similar occasions to members of the congregation (cards and postage provided)	12	As needed	1 month
39	Mother/ Daughter/ Sister/Friend Event	Plan Mother/ Daughter/ Sister/ Friend event (early in May)	2-5	Once per year	20 hours
40	Christmas Lefse Baking- Prep	Preparing potatoes the night before lefse baking	10	Once per year	5 hours
41	Christmas Lefse Baking	Lefse baking at the church (expert instruction provided!)	10	Once per year	8 hours
42	Christmas Bake Sale Donations/ Help	Bake special items and/or package and price baked goods for the bake sale.	No limit	Once per year	5 hours
43	Christmas Tea Help	Provide cookies or other goodies for community Christmas tea. Hostess or help at community tea.	No limit	Once per year	4-8 hours
44	Christmas Cookies for Shut-ins	Help with baking Christmas cookies (including diabetic cookies), preparing plates of Christmas cookies and delivering to shut-ins.	No limit	Once per year	As needed
45	Quilting	Provide new and used materials for quilts. Prepare quilt tops (materials provided) at home or at church. Tie quilts with others (no experience required)	No limit	As arranged	As arranged
46	Kitchen Care	Serve on a committee to keep the kitchen in order to best serve the congregation	5	As needed	As needed
47	Funeral Serving and Food Donation	Bring a cake to the lunch or reception. Assist in serving the funeral lunch or reception. Serve on a committee to assist the family's use of the church's accommodations in serving the lunch or reception.	Lots!	As needed	As needed
48	Sewing Projects	Help with special sewing projects	No limit	As needed	As needed
49	Prayer Shawl	Knit prayer shawls to be given to individuals in need of special prayer	8-12 or more	As arranged	As needed

GROW: Children and Youth Ministry

50	Sunday Teacher or Helper	Teach or help with a class for Sunday School.	No Limit	School year	1.5 hrs./Sun., plus prep time
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51	Confirmation Teacher or Helper	Teach or help with a class for Confirmation	No Limit	School year	1.5 hrs/Wed. plus prep time
52	Vacation Bible School Helper	Take small groups of children from station to station, teach classes at stations, help camp leaders as needed	No Limit	One full week in summer	3 hours
53	Nursery Attendant 8:30	Supervise children in nursery during Sunday 8:30 services	2 per week	About once every 2 months	8:15 – 9:35
54	Nursery Attendant 10:45	Supervise children in nursery during Sunday 10:45 services	2 per week	About once every 2 months	10:30 – 11:50
55	Nursery Attendant - Other	Supervise children in nursery during classes or special events	As needed	About once every 2 months	~ 2 hours
56	High School Youth Assistant	Lead or assist discussions, activities, or trips with High School students.	No limit	Varies	Varies
57	Scholarship Committee	Serve on a team to award Ezekiel's two scholarships	3-5	Yearly	5-8 hours
58	Wednesday Night Meal	Teams choose Wednesday dates from Sept. – April when they will prepare a light meal for youth & parents who attend faith education classes from 6-8 p.m. but are unable to have a meal before attending.	1-3 per team	Throughout Faith Ed. Season	2 hours
59	Rotary Breakfast Helper	Help prepare, serve & clean up breakfast on Tuesday mornings from 6-8 a.m. All proceeds go to Children's & Youth Ministry.	No limit	Your choice as needed	2 hours

SERVE: MISSIONS

60	House of Charity Visits	Load clothing, go to House of Charity in Minneapolis, help serve a meal prepared by their staff, return home.	5-10 each time	Once every three months.	6 hours each time
61	4 th Tues. Banquets	Help supply and/or prepare food for Tuesday Banquets at St. Bridget's Church. Help clean up after the banquet. Work with coordinator, Maureen Paulson	2-4 each time	3-4 times per year as scheduled	1-2 Hours per shift.

62	Grace Place meals.	Food is prepared at home and brought to Grace Place in Somerset, WI. We split up the meal components so several people work on one meal. Work with Ezekiel coordinator, Lois Michaelson. (We are involved 4 th Tues of 7 months/year.)	2-4 each time	Once or more/year.	Cooking time and drive/ride to Somerset and to serve the meal.
63	Our Neighbor's Place	There are many opportunities to serve for this new service in River Falls – guest coordinator, closet and storage room organizer, meal preparation and serving, etc. See their website at: http://ourneighborsplace.org/volunteer-opportunities/	No limit	Your choice as needed	1-3 hours
64	River Falls Food Pantry	Sort contributions of food and stock food pantry shelves. Assist customers who come to receive food from the food pantry (222 N. Main St - 715-425-6880)	No limit	Your choice as needed	1-3 hours

SERVE: Visitation Ministry

65	Playing Organ/ Piano	Playing for worship services at Kinnic Home and Lutheran Home	4	Once a week	2 hours
66	Eucharistic Minister	Providing communion monthly for home bound and nursing home residents	5-10	As needed	30 minutes each call
67	Lutheran Home and Kinnic Long Term Care Services	Inviting residents and attending services with residents at the Kinnic and Lutheran Homes	4	Once a week	2 hours
68	Bible Study at Our House	Lead or assist with Bible study at Our House retirement community	1	As needed	2 hours + prep.
69	“Buddies” (Phone Contacts)	Telephoning disabled and older members who live alone	As needed	As needed	15 minutes each morning

SERVE: Property Ministry

70	Make Faith Chests	Faith chests are given to every baby baptized at Ezekiel. Materials, instructions, and expert supervision given	1-5	As needed	As needed 6-8 hours
71	Lawn Mowing	Be a part of a team for lawn mowing	No Limit	As needed	As needed

72	Building Maintenance	Share your skills, be they basic or advanced a) electrical, b) plumbing, c) carpentry, d) painting, e) mechanical or whatever. Serve on a team to do basic maintenance.	No Limit	As needed	As needed
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SERVE: 3rd Street

73	Plumbing	Share your plumbing skills, be they basic or advanced	No limit	As needed	As needed
74	Electrical	Share your electrical skills, be they basic or advanced	No limit	As needed	As needed
75	Roofing	Share your roofing skills, be they basic or advanced	No limit	As needed	As needed
76	Carpentry	Share your carpentry skills, be they basic or advanced	No limit	As needed	As needed
77	Painting	Share your painting skills, be they basic or advanced	No limit	As needed	As needed
78	Appliance repair	Share your repair skills, be they basic or advanced	No limit	As needed	As needed
79	Heating	Share your heating maintenance skills, be they basic or advanced	No limit	As needed	As needed
80	General Maintenance	Share your maintenance skills, be they basic or advanced	No limit	As needed	As needed

SUPPORT: Administrative Ministry

81	Worship Bulletins	Assemble worship bulletins	6	Once a week	3 hours
82	Mail/Booklet Assembly	Fold and address special letters or booklets	10-12	As needed	As needed
83	Data Entry	Help enter data and keep information current, especially during annual Stewardship drive	2-5	As needed	As needed

SUPPORT: Finance Ministry

84	Money Counters	Count and record the offering on Monday mornings.	4 Teams of 4	Each Monday in a month, 3 months / year	2 hours
85	Scripts (E ³)	Be a team member who offers Scripts (E ³) cards on Sunday mornings	1 per week	Teams to be scheduled	3 hours